

PASTOR: Full Time
JOB DESCRIPTION

Mission Statement

To build a stronger New Testament Church of spirit filled Christians with an ongoing program of Evangelism and Discipleship that will reach New Johnsonville, Humphreys County, and beyond.

A. Pulpit Ministry

1. Proclaim the Gospel and lead the Church in proclaiming the Gospel, including Sunday sermons and Prayer meetings / Bible Studies
2. Plan and promote revival meetings with the help of other ministers.

B. Pastoral Ministry

1. Provide administrative leadership for the total Church program.
3. Provide leadership for the observance of Church ordinances.
4. Conduct funeral services and wedding ceremonies.
5. Counsel with and assist in training deacons for their responsibilities.
6. Meet monthly with deacons keeping them current on all church activities and submitting suggestions for future Church planning.
7. Counsel, comfort, and encourage Church members and others.
8. Visit members, new members, prospective members, and the sick at home, at hospitals, and nursing homes.
9. Coordinate the preparation of information and serve as moderator at monthly business meetings.
10. Work with special committees to assist in the location of prospective staff members.
11. Write recommendations for members making application for work and for school when appropriate.
12. Work with Finance Committee and financial secretary to ensure that the financial policies and procedures are followed.

C. Personnel Ministry

1. Work with staff in:
 - a. Setting goals and plans for the Church.
 - b. Editing/proofing all correspondence to Church members in matters of information through bulletins, newsletters, or announcements.
 - c. Planning and leading worship.
 - d. Handling emergencies as they arise.
2. To supervise members of the Church staff.
3. Lead in staff meetings.
4. Lead staff in a deep walk with God.

D. Personal

1. Spend time with God daily.
2. Make time for your family.
3. Pray for the Church body.

COMMUNITY MINISTRY

1. Be available to participate in community functions.
2. Work with the Benevolence committee assisting the needs of others.

G. CONVENTION MINISTRY

1. Keep informed of local, state and national happenings within the Southern Baptist Convention.
2. Cooperate with Associational, State, and Convention leaders.
3. If possible, attend the TN Baptist Convention and the Southern Baptist Convention meetings (In coordination with other staff members, as an appointed messenger representing Trace Creek Baptist Church.

Preferences:

- Resident of Humphreys County
- Seminary graduate or willing to obtain a seminary degree
- 5-10 years of pastoral experience
- Married